

Message

**From:** Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=JAMES.HANCHETT]  
**Sent:** 12/28/2011 3:10:19 PM  
**To:** 'Mary Wiseman' [marym@oit.umass.edu]  
**Subject:** RE: Phone Install

Hi Mary,

I just ran into Graham, He said jack numbers are 4-1-16, 4-1-17 and 4-1-19. 4-1-18 is a ceiling jack which will not be used.

Jim

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**From:** Mary Wiseman [mailto:marym@oit.umass.edu]  
**Sent:** Wednesday, December 28, 2011 9:40 AM  
**To:** Hanchett, James (DPH)  
**Subject:** RE: Phone Install

Hi Jim, we still need to do a work order for the circuit that was installed. It will be set up the same way as these, [REDACTED]

I cannot find Rm N449, can you give me the jack number?

Thanks, Mary

**From:** Hanchett, James (DPH) [mailto:james.hanchett@state.ma.us]  
**Sent:** Wednesday, December 28, 2011 8:21 AM  
**To:** 'Mary Wiseman'  
**Subject:** Phone Install

Hi Mary,

I tried to do this online but I don't have the proper account number. This work will be charged to WMass Public Health Account [REDACTED] We need a phone moved from Morrill 1 N224 to N449 Phone Number is 5-5992 jack number 2-1-17. We need a new phone and line installed in N449 the Ericsson 4220 is what we have now and a phone line for a fax installed in N449.

Thank you,

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